



DEPARTMENT OF PUBLIC UTILITIES

Thomas M. Dolan
Mayor

Byron Jorgenson
Chief Administrative Officer

Shane E. Pace
Director

Developers, Owners, Contractors, and Operators:

When a Storm Water Pollution Prevention Plan (SWPPP) is required and the project will **disturb less than 1 acre and is not part of a common plan of development**, the Sandy City template "Storm Water Pollution Prevention Plan for Construction Less than 1 Acre and Not Part of a Common Plan of Development" shall be used to prepare the SWPPP. However, for some small projects requiring a road cut permit (determined by the Public Works Department), the Storm Water Pollution Prevention Plan for Small Projects form may be used as the SWPPP and is to be signed by the Permittee.

Please note that a **common plan of development** is a plan to subdivide a parcel of land into separate parts for separate sale. This can be for a residential, commercial, or industrial development. The plan originates as a single parcel which is separated into parts. The original plan is considered the "common plan of development".

The template noted above requires general project information, identification of Best Management Practices (BMPs) and good housekeeping practices, and a plan showing the proposed BMPs and good housekeeping practices. The template can be downloaded electronically from the Sandy City Storm Water website at <http://sandy.utah.gov/government/public-utilities/storm-water.html>. Also included on the website is BMP guidance information and examples of plans showing the placement of BMPs and good housekeeping practices. Four examples of the plans are included on the website for the acceptable options, including: 1) picture of the site, 2) Google Earth, 3) the site plan for the project, and 4) a hand drawn diagram.

SWPPPs that are to be approved by Public Utilities Department shall be submitted electronically to Ray Herrera at rherrera@sandy.utah.gov. SWPPPs that are to be approved by Public Works Department shall be submitted electronically to Monica Petersen at pw@sandy.utah.gov.

If you have any questions, please contact Ray Herrera at 801-301-6149, or by e-mail at rherrera@sandy.utah.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Tyler Shelley".

Tyler Shelley, P.E.
Senior Engineer, Storm Water Program Manager